**Minutes**Executive Committee Meeting  
Little Five Points Community Improvement District  
6:30 p.m. January 9, 2024  
553 Seminole Ave and via Zoom  
Chairperson, Jeff Rader, Presiding

**Welcome and Call to Order** at 6:32 pm

**Elector Attendees:** Jeff Rader, Walter Brown, Susana Chavez

**Other Attendees:**

Lauren Welsh - Staff; Mack Headrick

**AGENDA and MINUTES**

[**September 12, 2023 Minutes**](https://docs.google.com/document/d/1ypharP4by_FKm-CyOJq3fPvuley43yFV/edit?usp=sharing&ouid=113508106571491166805&rtpof=true&sd=true)

Walter moved to adopt agenda and minutes. Second by Jeff. Approved.

**Financials**

[January 2024 Cash Flow](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=3355545ea1&e=508c24fbdd)

We have $71,609 in the bank but she will update the budget next time to show more information regarding budgeted obligations. *We need to identify a real bookkeeper/budgeting process especially with BID coming on board.*

**Work Plan Review**

1. **Findley & Davis Plazas**

- [Park Pride](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=ce90f691c5&e=508c24fbdd) Grant

- [2022 Construction Bid](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=19caf99bad&e=508c24fbdd)- [City’s Project Charter document](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=78c3551d63&e=508c24fbdd)- Value Engineering  
- LAP Certification & Procurement Manual

*Next step to begin an internal value engineering process to see if we can reduce costs.*

- Davis Bikeway [Designs](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=e6f24ca9b0&e=508c24fbdd) Approved by City  
 - Davis Bikeway Vendor selected

*We have a bid for $14,000 (Big Apple)*

1. **BID Conversion**  
   - [BID Package](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=62b5e26b9a&e=508c24fbdd)submitted to DeKalb & Fulton Counties  
   - Waiting on Counties to Create new District – *Jeff proposes we check back with Tony Lucadamo to see where we are. Counties should not be able to prevent it moving forward (they don’t do policy)* - Next Step: Creating Bylaws – *first step to become a legal entity;* ***Walter suggested a CID Retreat and BID Visioning session; reminder we already have a BID Plan as adopted by the City***
2. **Alliance**

- [2024 Work Plan Draft](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=aaf59241f5&e=508c24fbdd)

- [2024 Budget Draft](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=46b44774e1&e=508c24fbdd)

- End of Year Fundraising update

- [ARC LCI & CDAP grants](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=a512a74953&e=508c24fbdd)

1. **Euclid Avenue Complete Street**   
   - [**Notes from City meeting**](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=5a451ca45a&e=508c24fbdd) - Moving to 100% Design  
   *There was a meeting with Conredge in December who was supposed to have gotten a bid from Kimley Horn. Michelle Winn expressed frustration with CL that he had not moved this forward.* - Next Meeting January 26
2. **Moreland/Dekalb Intersection/ARC Grant**

- [Draft RFQ](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=7cf36bed50&e=508c24fbdd)to be approved by GDOT to be approved by GDOT - City will work on RFQ with CID

- Study to kick off with Consultant Jan/Feb  
- *GDOT has gone silent on process steps*

1. **Bass Field**

No update

1. **New Stuff**  
   - [IKE Kiosk](https://l5pcid.us5.list-manage.com/track/click?u=9014ac1dc219e15b59d65a124&id=5811bbe823&e=508c24fbdd)

*Minutes submitted by Walter Brown*